



# KERALA WATER AUTHORITY

**Jalabhavan**  
**Thiruvananthapuram – 695033**  
**Kerala – India**

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, KERALA WATER AUTHORITY, THIRUVANANTHAPURAM.**

Sub:- KWA - Admn - Reassignment of Selection Grade/Senior Grade/Upper Division/Lower Division Typists w.e.f.14.05.2020 - Orders issued.

No: 1811/E10/2014/KWA

Dated: 06.06.2022

Read:- 1. Proceedings No.1811/E10/2014/KWA dated. 12.07.2019 of the Senior Administrative Officer, KWA, TVM.  
2. G.O. (MS). No.33/2020/WRD dated, 14.05.2020.

**ORDER**

As per the G.O. read above, 52 typist posts have been abolished, and then the sanctioned strength of Typists becomes 207. The modified ratio as per sanctioned strength is, LD Typist - 52, UD Typist - 52, Senior Grade Typist - 52, Selection Grade Typist - 51. Based on the above, the re assignment of Selection Grade Typist, Senior Grade Typist, Upper Division Typist, and Lower Division Typists are given below.

**SELECTION GRADE TYPISTS as on 14.05.2020. (Table.1)**

Sl. No.	Name & Office	Date of Commencement of Service	Retained in the present post w.e.f.	Remarks
1	Sarojam J Head Office, Jalabhavan.	14-09-1995	01.04.2016	Promoted as FCS (w.e.f 01.06.2020) due to retirement of Smt. Razeena.N .



2	Renjith.N O/o CE(SR), Tvm.	26-09-1995	01.04.2016	
3	Mettilda.E Sew.Dn.Pattoor	26-09-1995	01.04.2016	Retired on 31.05.2021.
4	Santhosh.M WS Sub Dn, Attingal.	13.09.1995	01.04.2016	
5	Dinesh Babu W.S.Sub Dn, Peralassery.	19-09-1995	01.04.2016	Retired on 31.05.2021.
6	Padmaja.P.V WS Division, Thaliparamba.	19-09-1995	01.04.2016	
7	Padmini.C P.H.Sub Dn. Perambra.	20-09-1995	01.04.2016	
8	Paulose.M.T P.H.Sub Dn, Perumbavoor.	25-09-1995	01.04.2016	
9	Girija.K.K JNNURM Project Circle, Kochi	20.09.1995	01.04.2016	Retired on 31.05.2020.
10	Padma Kumari.B, P.H.Circle, Thiruvananthapuram.	14-09-1995	01.04.2016	Retired on 31.05.2020.
11	Chandrika.P.K, P.H.Circle, Kannur	20-09-1995	01.04.2016	
12	Roslet.G W.S.Sub Division, Neyyattinkara.	29-09-1999	01.04.2016	
13	Sheeja A W.S.Sub Dn, Aruvikkara.	29-09.1999	01.04.2016	
14	Moly.K.John P.H.Sub Dn, Muvattupuzha	07-10-1999	01.04.2016	
15	Elizebath V.J W.S. Dn, Kochi-18	08-10-1999	01.04.2016	
16	Syamala Amma.S P.H.Sub Dn, Kaduthuruthy.	11-10-1999	01.04.2016	
17	Sukiya.C.T. Q.C.Sub Dn, Kannur.	11-10-1999	01.04.2016	Retired on 31.05.2021.



18	Jyothi.N, P.H.Dn, Palakkad.	11-10-1999	01.04.2016	
19	Laisamma Chacko P.H.Sub Dn, Mallappally.	12-10-1999	01.04.2016	Retired on 30.11.2021.
20	Geetha.P P.H.Circle, Palakkad.	15-10-1999	01.04.2016	
21	Bindhu.P.K P.H.Sub Dn, Kothamangalam.	22-11-1999	01.04.2016	
22	Prasanna Peruvan HW Sub Dn.Irikkur.	06-11-2000	01.04.2016	
23	Prakashan.P.M PH Dn.Kaduthuruthy.	15-11-2000	01.04.2016	
24	Rajan.A P.H. Division, Vatakara	10.11.2000	01.04.2016	
25	Sreekala.C.R WS Sub Dn.Kalamassery.	13-10-1995	01.04.2016	
26	Soorayaja. E Project Division, Kollam	14.11.2000	01.04.2016	
27	Asokam.V.S Sewerage Dn.Pattoor.	23.03.2001	01.04.2016	
28	Sudarsanan K WS Dn.Neyyattinkara.	27-03-2001	01.04.2016	
29	Jayasree.S P.H.Sub Division, Kadakkal	31.03.2001	01.04.2016	Retired on 31.01.2021.
30	Sisu Kumar.R P.H.Sub Dn, Kadakkal.	26.03.2001	01.04.2016	
31	Balachandran.B PH Sub Dn.Valakom.	22.03.2001	01.04.2016	
32	Sreeja.K WSP Sub Division, Vadakara	26-03-2001	01.04.2016	
33	Premalatha.T PH. Division, Kasargod	29-03-2001	01.04.2016	Retired on 31.01.2021.



34	Anitha.I WW(N) Sub Dn.Kowdiar.	11-06-2001	01.04.2016	
35	Ramba.C.M P.H. Sub Division, Tirur.	15-06-2001	01.04.2016	
36	Rani.D.D Quality Control Dn.TVM.	13-06-2001	01.04.2016	
37	Shebhna.S W.S. Sub Division, Kollam	07.11.2002	01.04.2016	Retired on 31.05.2020.
38	Ayyappankutty N.M W.W. Sub Division, Kochi-17.	06-11-2002	01.04.2016	
39	Gracy.R Sewerage Sub Dn.Kuriathy.	06.11.2002	01.04.2016	
40	Jaya Kumar.K WS Division, Punalur.	06.11.2002	01.04.2016	
41	KumariPadmaja.R WS Sub Division,Aruvikkara.	04.08.2003	01.06.2016	
42	Sindhu.S Project Division, Kollam	06.08.2003	01.06.2016	
43	Easwariammal.P.V PH Sub Division, Painavu.	21.08.2003	01.06.2016	
44	Sobha.N W S Sub Division, Kannur.	08.08.2003	01.06.2016	
45	Prema.S.R Sewerage Sub Division,Pattoor.	07.08.2003	01.11.2016	
46	Anil Kumar.K Head Office, Trivandrum.	06.08.2003	01.03.2017	Retired on 31.05.2021.
47	Sreekala.A.K . P.H.Division, Kottayam.	13.08.2003	01.06.2017	
48	Asha J Head Office, TVM	29.03.2004	01.06.2017	Retired on 31.05.2020.
49	Sindhu.V Head Office, Trivandrum	31.03.2004	01.06.2017	The incumbent is converted as UDC vide Order No.KWA/JB/E9/5569/2015 dated.26.04.2021.



50	.Shyma.A W.S.Sub Division, Punalur	26.03.2004	01.06.2017	
51	Mercy Cheriyan PH Sub Division, Piravom.	13.01.2004	01.05.2020	Promoted to Selection Grade Typist due to retirement of Smt. Vijayakumari.P, Selection Grade Typist.

**REVERSION FROM SELECTION GRADE TYPIST TO SENIOR GRADE TYPIST (Table. 2)**

The under mentioned 9 Selection Grade Typists are hereby reverted as Senior Grade Typists in the scale of pay 27100 - 63200, in order to maintain the ratio w.e.f. the date noted against their names.( Being supernumerary post, Sri. Hariharan P., PH Circle, TVM, is excluded from the below list).

The incumbents who are appointed on supernumerary are only eligible for continue in the same post where who is posted till the date of retirement. They are not eligible for any promotions. Hence all the ratio promotion given to Sri. Hariharan P., is hereby cancelled and the controlling officer concerned is directed to regulate his pay according to G.O.(P) No. 01/2016/SJD dated 03.02.2016. If any excess pay drawn shall be recovered w.e.f. the date of this order.

Sl. No.	Name & Office	Date of Commencement of service	Retained in Selection Grade post as per read (1) above.	Date of effect of reversion to the cadre of Senior Grade.
1	Suma.K. Head office, Jalabhavan.	09-02-2007	01.12.2017	14.05.2020.
2	Fathima Suhara.K P.H. Sub Division, Guruvayoor	17.02.2007	01.01.2018	14.05.2020.
3	Shaija.K.S. PH Circle, Muvattupuzha.	10-04-2008	01.08.2018	14.05.2020.
4	Geetha.S.Paul. WS Sub Division, Kanjiramkulam.	11-04-2008	12.11.2018	14.05.2020
5	Lalithammal.M. Head Office, Trivandrum.	10-04-2008	12.11.2018	14.05.2020
6	Sreela.S QC District Lab, Kalpetta.	10-04-2008	12.11.2018	14.05.2020
7	Gayathry Devi. S Distribution Sub Division No.II, Kozhikode.	11-04-2008	01.12.2018	14.05.2020
8	Samlet.Y. O/o CE,SR,TVPM.	10-04-2008	01.05.2019	14.05.2020
9	Nisha M.K. HW Sub Division, Peruvannamuzhi.	11-04-2008	01.06.2019	14.05.2020



**PROMOTION FROM SENIOR GRADE TYPISTS TO SELECTION GRADE TYPISTS (Table.3)**

As and when vacancy arises due to Promotion/Retirement, the senior most Senior Grade Typists will be considered for promotion to the post of Selection Grade Typist . As such the following Senior Grade Typists are provisionally promoted as Selection Grade Typists w.e.f. the date noted against each of the incumbents in the scale of pay Rs. 28500 - 66500.

Sl. No.	Name & Office	Date of Commencement of service	Date of effect of promotion in the cadre of Selection Grade	Remarks
1	Suma.K. Head Office, Jalabhavan	09-02-2007	01.06.2020.	Provisionally promoted as Selection Grade Typist due to the promotion of Sarojam.J
2	Fathima Suhara.K P.H. Sub Division, Guruvayoor	17.02.2007	01.06.2020.	Provisionally promoted as Selection Grade Typist due to retirement of Girija.K.K
3	Shaija.K.S. PH Division ,Thodupuzha.	10-04-2008	01.06.2020	Provisionally promoted as Selection Grade Typist due to retirement of Padmakumari.B.
4	Geetha.S.Paul. Head Office, Trivandrum.	11-04-2008	01.06.2020	Provisionally promoted as Selection Grade Typist due to retirement of Shebna.S.
5	Lalithammal.M. Head Office, Trivandrum.	10-04-2008	01.06.2020	Provisionally promoted as Selection Grade Typist due to retirement of Asha.J.
6	Sreela.S Office of the Chief Engineer (NR) ,Kozhikode.	10-04-2008	01.02.2021	Provisionally promoted as Selection Grade Typist due to retirement of Jayasree.S
7	Gayathry Devi.S Office of the Chief Engineer (NR), Kozhikode.	11-04-2008	01.02.2021	Provisionally promoted as Selection Grade Typist due to retirement of Premalatha.T
8	Samlet.Y. WS Division, Neyyattinkara.	10.04.2008	26.04.2021	Provisionally promoted to Selection Grade Typist due to conversion of UDC vide order No. KWA/JB/E9/5569/2015 Dated 26.04.2021 of Sindhu.V.



9	Nisha M.K. P.H. Division, Kozhikode.	11.04.2008	01.06.2021	Provisionally promoted as Selection Grade Typist due to retirement of Mettilda.E.
10	Manjula.K PH Sub Division, Ottappalam.	07.05.2008	01.06.2021.	Provisionally promoted as Selection Grade Typist due to retirement of Dinesh Babu.
11	Mohandas.C PH Division, Palakkad.	28.04.2008	01.06.2021	Provisionally promoted as Selection Grade Typist due to retirement of Sukiya.C.T.
12	Anjana.R PH Division, Shornur.	30.04.2008	01.06.2021	Provisionally promoted as Selection Grade Typist due to retirement of Anilkumar.K.
13	Vinod.K PH Division, Kasargod.	13.05.2008	01.12.2021	Provisionally promoted as Selection Grade Typist due to retirement of Laisamma Chacko.

**SENIOR GRADE TYPISTS ( Table. 4)**

The sanctioned strength of Senior Grade Typist as per modified ratio is 52. The above mentioned 9 reverted Selection Grade Typists in Table. 2 are thus holding the post of Senior Grade Typist and balance 43 Senior Grade Typists are as follows.

SI. No.	Name & Office	Date of Commencement of Service	Retained in the present post w.e.f.	Remarks
10	Manjula.K. PH Sub Division, Ottappalam.	07-05-2008	01.04.2016	
11	Mohandas.C. P.H. Division, Palakkad.	28-04-2008	01.04.2016	
12	Anjana.R. PH Division, Shornur.	30.04.2008	01.04.2016	
13	Vinod.K. PH Division, Kasaragod.	13.05.2008	01.04.2016	
14	Manjula. C P.H.Division, Kollam.	30-04-2008	01.04.2016	
15	Anitha Kumari.C.K. PH Sub Division, Kanhangad.	13.05.2008	01.04.2016	
16	Musthaffa.P.R. WS Sub Division, Payyannur.	29.04.2008	01.04.2016	



17	Deepa.T.K.V. P.H. Division, Kasargod.	30-04-2008	01.04.2016	
18	Haseena.K. WS Division, Kannur.	30-04-2008	01.04.2016	
19	Rajesh.R.K.V. PH Circle, Kannur.	03.05.2008	01.04.2016	The incumbent is converted as UDC vide Order No. KWA/JB/E9/5569/2015 dated.26.04.2021.
20	Arun Sam.S. WS Sub Division, Kollam.	24-05-2008	01.04.2016	
21	Rajamma. C. PH Division, Kottarakkara.	23-05-2008	01.04.2016	
22	Sajitha.S, Head Quarters Sub Division, Trivandrum.	22-05-2008	01.04.2016	
23	Shiji.A.P. P.H.HW Sub Division, Aluva.	21-05-2008	01.04.2016	
24	Sajeena Beegum. A.S, Head Office, J B, Thiruvananthapuram.	05-06-2008	01.04.2016	
25	Shaija.M.S PH Circle, Kottayam.	04.06.2008	01.04.2016	
26	Mubeena.A P.H. Circle, Pathanamthitta.	07-06-2008	01.04.2016	
27	Santhoshkumar.P.T PH Circle, Kottayam	12.05.2008	01.04.2016	The incumbent is converted as UDC vide Order No. KWA/JB/E9/5569/2015 dated.26.04.2021.
28	Suresh.S QC District Lab, Alappuzha.	06.06.2008	01.04.2016	
29	Suchithra Nair P.H.Circle, Kollam	09.04.2008	01.04.2016	
30	Narayanan.C. Project Division, Chittur.	29.04.2008	01.04.2016	Retired on 30.04.2022
31	Salija M.S HW Sub Division, Thycattussery.	09.06.2008	01.04.2016	





32	Thilakmma P. PH Sub Division, Alappuzha.	09.06.2008	01.04.2016	
33	Sindhu.K. Water Supply Sub Division, Mattannur.	13-06-2008	01.04.2016	
34	Sujith PH, Head Office, Thiruvananthapuram.	04-07-2008	01.04.2016	
35	Navaneeth.K P.H. Division, Malappuram.	04-07-2008	01.04.2016	
36	Cinderella.T PH Division, Vatakara.	07-07-2008	01.04.2016	
37	Simi.V.S. PPD & WASCON,TVPM.	04.07.2008	01.04.2016	
38	Sreeja.P.K. PH Sub Division, Parappanangadi.	07.07.2008	01.04.2016	
39	Maya Puthen Veettil Project Division, Malappuram.	05.07.2008	01.04.2016	
40	Prasanna Pandikattu, O/o CE,NR, Kozhikode.	07.07.2008	01.04.2016	
41	Sheena.P P.H. Division, Edappal.	09.07.2008	01.04.2016	
42	Shaji.M.V. RWS Sub Division, Kozhikode	07.07.2008	01.04.2016	
43	Jisha N.P. P.H. Division, Irinjalakkuda.	14.08.2008	01.04.2016	
44	Lalitha. K.K P.H.Division, Thrissur	06.08.2008	01.04.2016	
45	Sheeba Nadakkapurath PH Sub Division, Koyilandy.	19.09.2008	01.04.2016	
46	Chandri K.K. WS Sub Division, Thalassery.	31.10.2008	01.04.2016	



47	Sanilkumar B. PH Circle, Thiruvalla	28.10.2008	01.04.2016	
48	Shyla Beevi S Head Office, TVPM.	01.11.2008	01.04.2016	
49	Mini E.V. Project Sub Division, Piravom.	02.02.2009	01.04.2016	
50	Vishnu O.C. WS Sub Division, Thaliparamba.	19.03.2009	01.04.2016	
51	Smitha Chellappan W.S. P. Sub Division, Vaikom	12.05.2009	01.04.2016	
52	Smitha.M.S Quality Control Division,TVM.	25.05.2009	01.04.2016	

**REVERSION FROM SENIOR GRADE TYPISTS TO UPPER DIVISION TYPISTS (Table.5)**

The sanctioned strength of Senior Grade Typist as per modified ratio is 52. In order to maintain ratio, the under mentioned 11 senior Grade Typists are hereby reverted as Upper Division Typists in the scale of pay 25700-60200 w.e.f the date mentioned against their names.

Sl.No.	Name & Office	Date of Commencement of Service	Retained in the post w.e.f.	Date of effect of reversion in the cadre of Upper Division Typist.
1.	Jimmi K. Distribution Sub Division No.II Kozhikode	17.07.2009	01.04.2016	14.05.2020
2.	Smitha Meachel PH Division,Sulthan Bathery.	11.01.2011	01.04.2016	14.05.2020.
3	Raji.T.S PH Circle, Thrissur	27.07.2011	01.04.2016	14.05.2020
4	Jainamma Mathew Project Division, Kattappana.	28.07.2011	01.04.2016	14.05.2020
5	Sindhu A . PPD Regional Office, Thiruvananthapuram	08.12.2011	01.04.2016	14.05.2020



6	Sanitha PC PH Division, Shornur.	14.12.2011	01.04.2016	14.05.2020
7	Jisha Sithara O/o CE, NR, Kozhikode	23.04.2012	01.04.2016	14.05.2020
8	Shinila T Project Division, Kozhikode	08.05.2012	01.04.2016	14.05.2020
9	Smitha R Head Office, Thiruvananthapuram.	26.04.2012	01.04.2016	14.05.2020
10	Beula M George, PH Division, Thodupuzha.	14.05.2012	01.04.2016	14.05.2020
11	Sunitha P PH Division, Kottarakkara.	25.04.2012	01.04.2016	14.05.2020

**PROMOTION FROM UPPER DIVISION TYPISTS TO SENIOR GRADE TYPISTS.(Table.6)**

As and when vacancy arises due to Promotion/Retirement, the above Upper Division Typists will be considered for promotion to the post of Senior Grade Typist. As such the following Upper Division Typists are provisionally promoted as Senior Grade Typists w.e.f. the date noted against each of the incumbents in the scale of pay Rs.27100-63200.

SI. No.	Name & Office	Date of Commencement of Service	Date of effect of promotion in the cadre of Senior Grade	Remarks.
1.	Jimmi K. Distribution Sub Division, No.II Kozhikode	17.07.2009	01.06.2020	Provisionally promoted as Senior Grade Typist due to promotion of Suma K as Selection Grade.
2.	Smitha Meachel PH Division, Sulthan Bathery.	11.01.2011	01.06.2020	Provisionally promoted as Senior Grade Typist due to promotion of Fathima Suhara K as Selection Grade.
3	Raji.T.S PH Circle, Thrissur	27.07.2011	01.06.2020	Provisionally promoted as Senior Grade Typist due to promotion of Shaija.K.S as Selection Grade.
4	Jainamma Mathew Project Division, Kattappana.	28.07.2011	01.06.2020	Provisionally promoted as Senior Grade Typist due to promotion of Geetha.S Paul as Selection Grade.



5	Sindhu A . PPD Regional Office, Thiruvananthapuram	08.12.2011	01.06.2020	Provisionally promoted as Senior Grade Typist due to promotion of Lalithammal.M as Selection Grade.
6	Sanitha PC PH Division, Shornur.	14.12.2011	01.02.2021	Provisionally promoted as Senior Grade Typist due to promotion of Sreela.S as Selection Grade.
7	Jisha Sithara O/o CE,NR, Kozhikode	23.04.2012	01.02.2021	Provisionally promoted as Senior Grade Typist due to promotion of Gayathri Devi as Selection Grade.
8	Shinila T Project Division,Kozhikode	08.05.2012	26.04.2021	Provisionally promoted as Senior Grade Typist due to promotion of Samlet.Y as Selection Grade.
9	Smitha R PH Circle,Thiruvananthapuram.	26.04.2012	26.04.2021	Provisionally promoted to Selection Grade Typist due to conversion of UDC vide order No. KWA/JB/E9/5569/2015 Dated 26.04.2021 of Rajesh.R.K.V.
10	Beula M George, PH Division,Thodupuzha.	14.05.2012	26.04.2021.	Provisionally promoted to Selection Grade Typist due to conversion of UDC vide order No. KWA/JB/E9/5569/2015 Dated 26.04.2021 of Santhoshkumar.P.T.
11	Sunitha P PH Division, Kottarakkara..	25.04.2012	01.06.2021	Provisionally promoted as Senior Grade Typist due to promotion of Nisha.M.K as Selection Grade.
12	Jiji.R QC District Lab,Alappuzha.	26.04.2012	01.06.2021	Provisionally promoted as Senior Grade Typist due to promotion of Manjula.K as Selection Grade.
13	Roopesh Kumar K Project Division, Kannur.	28.04.2012	01.06.2021	Provisionally promoted as Senior Grade Typist due to promotion of Mohan Das.C as Selection Grade.
14	Rejikumar.G Project Division, TVPM.	04.05.2012.	01.06.2021	Provisionally promoted as Senior Grade Typist due to promotion of Anjana.R as Selection Grade Typist.
15	Maya.K.N WSP Sub Division,Kasargode.	26.04.2012	01.12.2021	Provisionally promoted as Senior Grade Typist due to promotion of Vinod.K as Selection Grade Typist.
16	Sheeba.U Head Office, TVM	10.09.2012.	01.05.2022	Provisionally promoted as Senior Grade Typist due to retirement of Narayanan.C

**UPPER DIVISION TYPISTS (Table.7)**

The sanctioned strength of Upper Division Typist as per modified ratio is 52. The above mentioned 11 nos Senior Grade Typists in Table. 5 are reverted, hence they were holding the post of Upper Division Typist and the balance 43 Upper Division Typists are as follows.



Sl. No	Name & Office	Date of Commencement of Service	Retained in the present post w.e.f	Remarks
12	Jiji.R QC District Lab, Alappuzha.	26.04.2012	01.04.2016	
13	Roopesh Kumar K Project Division, Kannur.	28.04.2012	01.04.2016	
14	Reji Kumar G Project Division, TVPM.	04-05-2012	01.04.2016	
15	Maya. K.N. W SP Sub Division, Kasargode.	26-04-2012	01.04.2016	
16	Sheeba. U. Head Office, Trivandrum.	10-09-2012	01.04.2016	.
17	Shanitha. M Project Division, Adoor.	19.09.2012	01.04.2016	.
18	Smitha. C WS Division, Neyyattinkara.	10.09.2012	01.04.2016	.
19	Abdul Manaf P.H. Section, Kundara.	12.11.2012	01.04.2016	.
20	Smitha. P.K PH Sub Division, Mallapally.	09.11.2012	01.04.2016	.
21	Shajeena. M. Jalal PH Division, Muvattupuzha.	16.11.2012	01.04.2016	.
22	Shanitha. T.K Sewerage Sub Division, Kochi	09.11.2012	01.04.2016	.
23	Sophiya. Y PH Sub Division, Kollam.	12.11.2012	01.04.2016	.



24	Asha Devi. P.V. PH Division, Thiruvalla	29.11.2012	01.04.2016	
25	Sujamol L. Project Sub Division, Kuttanad.	04.03.2016	04.03.2018	
26	Sreedha T S PH Division,Alappuzha.	03.03.2016	06.03.2018	
27	Mary Jolly O J WS Sub Division, North paravoor.	04.03.2016	04.03.2018	
28	Siva Priya T S PH Circle,Palakkad.	04.03.2016	18.03.2018	
29	Sarannya P Sasi PH Sub Division, Kaduthuruthy.	11.03.2016	11.03.2018	
30	Seenath R Head Office, Thiruvananthapuram	03.03.2016	03.03.2018	
31	Chithra O WW South Sub Division,Kuriathy.	03.03.2016	03.03.2018	
32	Jobitha V V P.H.Sub Division, Kalpetta.	05.03.2016	05.03.2018	
33	Sudharsana V S Head Office, Thiruvananthapuram.	03.03.2016	03.03.2018	
34	Jubin Harold ,QC District Lab,Kollam.	04.03.2016	06.03.2018	
35	Sivapriya M K PH Sub Division, Alathur.	04.03.2016	04.03.2018	
36	Mujeebu Rahuman A WS.Sub Division, Varkala	04.03.2016	04.03.2018	



37	Minimol L Head Office, Thiruvananthapuram	09.03.2016	23.03.2018	
38	Abdul Fahad A PH Circle, Palakkad.	04.03.2016	04.03.2018	
39	Ashamol V T PH Division, Alappuzha.	03.03.2016	03.03.2018	
40	Jeenat Thampi QC Sub Division, Thiruvalla.	03.03.2016	03.03.2018	
41	Smitha S Nair Head Office, Thiruvananthapuram	03.03.2016	03.03.2018	
42	Ambili N P PH Division, Kozhikode..	08.03.2016	08.03.2018	
43	Shainy V M Project Division, Nattika.	03.03.2016	03.03.2018	
44	Sudha P QC District Lab, Palakkad.	09.03.2016	09.03.2018	
45	Navya K Project Division, Mattannur..	04.03.2016	04.03.2018	
46	Bindhu U.P , P.H.Sub Division, Thodupuzha.	12.05.2016	12.05.2018	
47	Divya V P.H.Circle, Kozhikode.	18.05.2016	15.06.2018	
48	Shamsad A O/o Chief Engineer (C R), Kochi	20.05.2016	20.05.2018	
49	Subha.V., Head Office, Thiruvananthapuram.	12.05.2016	12.05.2018	



50	Sijila K T P.H.Division, Kozhikode	23.05.2016	22.05.2018	
51	Manchu V PH Division, South,Tvpm.	18.05.2016	18.05.2018	
52	Deepa.K.B WSP Sub Division, Chalakkudy.	24.05.2016	24.05.2018	

**REVERSION FROM UPPER DIVISION TYPISTS TO LOWER DIVISION TYPISTS. (Table.8)**

The sanctioned strength of Upper Division Typist as per modified ratio is 52. Hence the under mentioned 18 Upper Division Typists are hereby reverted as Lower Division Typists in the scale of pay 20100-53300 inorder to maintain the ratio.

SI.No.	Name	Date of commencement	Retained in Upper Division Typist post w.e.f.	Date of effect of reversion in the cadre of Lower Division Typist.
1	Ajeesh S R PH Division, Kochi.	20.05.2016	20.05.2018	14.05.2020
2	Sheeja.T. Head office, J B, Thiruvananthapuram	20.05.2016	20.05.2018	14.05.2020
3	Nayana P. S. Nair Sewerage Division, Pattoor.	08.08.2016	08.08.2018	14.05.2020
4	Baby Rejani R Water Supply Division, Attingal	05.10.2016	19.11.2018	14.05.2020
5	Jyothi T P H Circle, Kozhikode.	06.10.2016	06.10.2018	14.05.2020
6	Sindhu Lakshmi A PH Sub Division, Wadakkanchery.	29.09.2016	29.09.2018	14.05.2020
7	Rajeela T V Head Office, Thiruvananthapuram.	03.10.2016	03.10.2018	14.05.2020
8	Rethi N K. Project Division, Kannur.	30.09.2016	29.09.2018	14.05.2020
9	Suchithra P R, P.H.Sub Division, Kalpetta.	07.11.2016	06.11.2018	14.05.2020





10	Asmi. T.R. WSP Sub Division, Mavelikkara.	13.01.2017	13.01.2019	14.05.2020
11	Bindu. T. PH Division, Kasargode.	24.01.2017	23.01.2019	14.05.2020
12	Jaleeb Khan.M Head Office, Thiruvananthapuram.	18.01.2017	18.01.2019	14.05.2020
13	Bindhu.J, WW East Sub Division, PTP Nagar.	13.01.2017	13.01.2019	14.05.2020
14	Sunil Kumar T.V., Stock Verification Sub Division, Kozhikode.	16.01.2017	15.01.2019	14.05.2020
15	Bindhu.K. P.H.Sub Division, Chittur.	20.01.2017	08.02.2019	14.05.2020
16	Majidha khan P.H Division (N), Thiruvananthapuram.	16.01.2017	16.01.2019	14.05.2020
17	Dileep.V.R, Head Office, Thiruvananthapuram.	13.01.2017	13.01.2019	14.05.2020
18	Sajitha S Kumar, PH Division, Kollam.	16.01.2017	21.01.2019	14.05.2020

**PROMOTION FROM LOWER DIVISION TYPIST TO UPPER DIVISION TYPIST(Table.9)**

As and when vacancy arises due to Promotion/Retirement, the above Lower Division Typists will be considered for promotion to the post of Upper Division Typist. As such the following Lower Division Typists are provisionally promoted as Upper Division Typists w.e.f. the date noted against each of the incumbents in the scale of pay Rs.25700-60200.

SI. No.	Name	Date of commencement	Date of effect of promotion in the cadre of Upper Division Typist	Remarks
1	Ajeesh S R PH Division, Kochi.	20.05.2016	01.06.2020	Provisionally promoted as Upper Division Typist due to promotion of Jimmi.K as Senior Grade.



2	Sheeja.T. Head office, J B, Thiruvananthapuram	20.05.2016	01.06.2020	Provisionally promoted as Upper Division Typist due to promotion of Smitha Meachel as Senior Grade.
3	Nayana P. S. Nair Sewerage Division, Pattoor.	08.08.2016	01.06.2020	Provisionally promoted as Upper Division Typist due to promotion of Raji.T.S as Senior Grade.
4	Baby Rejani R Water Supply Division, Attingal	05.10.2016	01.06.2020	Provisionally promoted as Upper Division Typist due to promotion of Jainamma Mathew as Senior Grade.
5	Jyothi T P H Circle, Kozhikode.	06.10.2016	01.06.2020	Provisionally promoted as Upper Division Typist due to promotion of Sindhu.A as Senior Grade.
6	Sindhu Lakshmi A PH Sub Division, Wadakkanchery.	29.09.2016	01.02.2021	Provisionally promoted as Upper Division Typist due to promotion of Sanitha.P.C as Senior Grade.
7	Rajeela T V Head Office, Thiruvananthapuram.	03.10.2016	01.02.2021	Provisionally promoted as Upper Division Typist due to promotion of Jisha Sithara as Senior Grade.
8	Rethi N K.Project Division, Kannur.	30.09.2016	26.04.2021	Provisionally promoted as Upper Division Typist due to promotion of Shinila.T as Senior Grade.
9	Suchithra P R, P.H.Sub Division, Kalpetta.	07.11.2016	26.04.2021	Provisionally promoted as Upper Division Typist due to promotion of Smitha.R as Senior Grade.
10	Asmi. T.R. WSP Sub Division, Mavelikkara.	13.01.2017	26.04.2021	Provisionally promoted as Upper Division Typist due to promotion of Beula M George as Senior Grade.
11	Bindu. T.PH Division, Kasargod.	24.01.2017	01.06.2021	Provisionally promoted as Upper Division Typist due to promotion of Sunitha.P as Senior Grade.
12	Jaleeb Khan.M Head Office, Thiruvananthapuram.	18.01.2017	01.06.2021	Provisionally promoted as Upper Division Typist due to promotion of Jiji.R as Senior Grade.
13	Bindhu.J, WW East Sub Division, PTP Nagar.	13.01.2017	01.06.2021	Provisionally promoted as Upper Division Typist due to promotion of Roopeshkumar.K as Senior Grade.
14	Sunil Kumar T.V., Stock Verification Sub Division, Kozhikode.	16.01.2017	01.06.2021	Provisionally promoted as Upper Division Typist due to promotion of Rejikumar.G as Senior Grade
15	Bindhu.K. P.H.Sub Division, Irinjalkuda	20.01.2017	01.12.2021	Provisionally promoted as Upper Division Typist due to promotion of Maya.K.N as Senior Grade



16	Majidha Khan P.H Division (N), Thiruvananthapuram.	16.01.2017	01.05.2022	Provisionally promoted as Upper Division Typist due to promotion of Sheeba.U as Senior Grade
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The arrear pay and allowance consequent on the ratio promotion shall be claimed and disbursed as per the existing orders in force. No recovery shall be effected to the reverted incumbents as on the date of this order, but the pay shall be regulated w.e.f 14.05.2020. The ratio grade promotions ordered above are purely provisional. Necessary entries to the effect of ratio promotion ordered shall be accorded in the Service Book of the incumbents.

*Sd/-*  
Mini Kumari S  
Senior Administrative Officer

To

All Chief Engineers.  
All Superintending Engineers.  
All Executive Engineers.

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